## **Maxify Compatible PGI-1200 Cartridges**

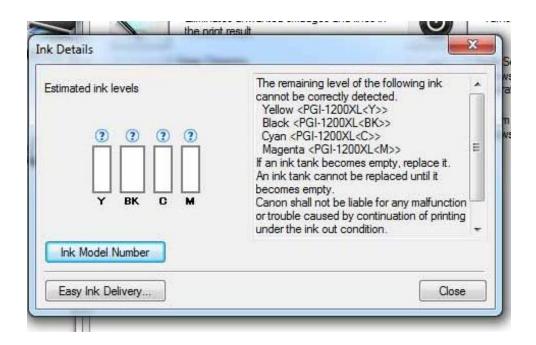
Instructions for use for the first time. The empty cartridge must be prepared for use the first time. This needs to be only done when the cartridge is completely empty.

- 1. Through the colored rubber plugs, fill each cartridge with ink and replace plug.
- 2. Remove Yellow sealing tape on top.
- 3. Get the priming syringe with the priming adapter.
- 4. Insert priming adapter into the ink exit hole by piercing though clear plastic seal over grey rubber parts. **NOTE: DO NOT REMOVE CLEAR PLASTIC.**
- 5. Stand the cartridge upright as it would stand in the cartridge (where sealing tape was on top).
- 6. Draw on the syringe and remove approx 2ml of ink.
- 7. Remove the syringe.
- 8. Put ink back into the cartridge via the colored plug hole.
- 9. Cartridge is now ready for use.

Subsequent refills are done by simply removing the rubber plug and placing ink inside and then replacing the rubber plug.

## When to remove the cartridges.

Whenever a **question mark** as below appears on any one of the cartridges, the cartridge must be removed and refilled.



## **How To Remove the Cartridges.**

- 1. To remove any one cartridge, the following must be done.
- 2. Begin printing a document.
- 3. While printing the document, remove the power from the printer by removing the plug from the power outlet.
- 4. Open the cartridge compartment door on the front.
- 5. Look to the left side of the printer and you will observe a large white gear wheel.
- 6. Move the cartridge/printhead assembly to allow access to the wheel.
- 7. Rotate this wheel till a snapping click is heard then stop.
- 8. Now move the cartridge/printhead assembly to line up the cartridge to be removed with the raised guide.
- 9. Push on the blue button above to release the cartridge.
- 10. Refill cartridge and replace making sure that the cartridge is held in securely.
- 11. Power printer back on and close the door.
- 12. Perform a head cleaning and nozzle check.

